

OHUA Committee Meeting

11 November 2020

Present: David Hughes, Tim Dudgeon, Hatty Wood, James Bartrip, Mike Vince, Mark Cumming, Ray Hipkin

Apologies: Lesley Potter

The meeting commenced at 7pm and was held remotely over Zoom.

1. Minutes/Actions from last meeting

The minutes were approved. There were no outstanding actions.

2. AGM feedback

It was suggested that we should waive membership fees as Bucks HUA have done, but most members have already paid and it would be problematical to roll this back. Instead we can consider to offer a reduction next year if that were merited.

3. How to be chair-less

Andy Gwinn has stepped down from the role of chair and we continue to share that role amongst other committee members. Currently this is happening smoothly. No special actions are needed at this time.

4. Return to hockey

Trysports league are suggesting to go straight back into league fixtures if the COVID-19 restrictions are relaxed after Dec 2. The following Saturday is Dec 5th. No information was available from the South league. The situation remains fluid.

Henley and Banbury have not been fulfilling umpiring commitments. Henley have had a points deduction and Banbury may have one imposed.

5. Finances

There is approximately £18K in the bank accounts. Mike believes that we should aim to have around £10K to transfer into whatever umpiring organisation is created in the South-Central region, so he feels appropriate that we plan to spend £8K on Oxfordshire umpiring during this season. Umpiring kit (e.g. waterproofs) and radios had already been proposed as appropriate.

Action: Concrete proposals for each should be provided by the end of November.

Bloxham School have not paid for an umpiring appointment, but other payments are in hand.

The bank mandate with HSBC is still needed, but is not easy to handle during the COVID-19 restrictions.

6. Membership

Lesley was not present, but had already reported that membership renewals were running smoothly.

7. Interactions with clubs

Ray is struggling to get engagement from Henley. Contacts to approach were suggested.

Ray wants a list of all active umpires for the clubs. **Action: umpire liaisons to provide this.**

8. Umpire coaching

Online sessions have been run for Thame and OHC. A session for Wallingford is scheduled for next week.

A Club umpire developer course is scheduled for on 29th Nov. Planning 2 further sessions.

4 L1 umpire assessments have been successfully completed.

9. EH re-org status

An umpiring transitioning team has been set up for each of the 9 areas. South central group has met and is at a similar state of progress to the other regions. They are aiming to get more active SCHUA involvement, but EH are resisting. Simon Milford is chair.

Umpiring re-organisation will follow on one year after club re-organisation e.g. ready for the 22/23 season.

10. Safeguarding

This relates to conditions on the insurance that are listed below. Mike was concerned that we need to consider this to be compliant.

It was felt that the safeguarding requirements applied to coaching, not to umpiring.

Action: Mike will define a more complete statement that ensures we are seen to be compliant.

11. Website

The umpire panels (A, B, C, Club assessed, Club non-assessed) have now been updated.

As there was no summer league some umpires have not been watched for some time, so assessments may need updating.

12. AOB

A historical disrepute matter was discussed and has been dealt with, with no further action needed.

Meeting closed at 20:55.

Mike: "We ought to have an item on safeguarding vulnerable persons at the next meeting. The bumf below is from the insurance and is probably more of an issue for coaches."

1 No allegations of abuse have ever been made against you or any of your employees and volunteers or service providers (hereafter referred to as 'personnel') whilst working for you or acting on your behalf.

2. Where you or any of your personnel work unsupervised with children or vulnerable adults, or have unsupervised access to children or vulnerable adults, you have:

- (a) prepared and implemented a written safeguarding policy that is regularly reviewed (at least annually)
- (b) a designated safeguarding officer or named person(s) responsible for safeguarding
- (c) implemented safe recruitment procedures for your personnel
- (d) provided safeguarding training with regular updates (at least annually) for all of your personnel
- (e) arrangements in place for incident reporting and investigation
- (f) undertaken Disclosure and Barring Service (DBS) or equivalent checks at the appropriate level of all eligible personnel working with children and vulnerable adults
- (g) retained securely or will retain securely:
 - (i) a copy of your safeguarding policy and any revisions of it
 - (ii) evidence that training has been given and received by all relevant persons
 - (iii) employment and engagement applications, references, identity verifications and DBS or equivalent reference numbers
 - (iv) records of any abuse allegations, incidents, notifications and any action taken

If YOU or any of YOUR EMPLOYED PERSONS or service providers work unsupervised with children or vulnerable adults or who have unsupervised access to children or vulnerable adults it is a **CONDITION PRECEDENT TO LIABILITY** that

- (a) YOU YOUR EMPLOYED PERSONS and service providers comply with YOUR safeguarding policy established for the protection of children and vulnerable adults
- (b) YOUR written safeguarding policy is regularly reviewed (at least annually)
- (c) all eligible persons working with children and vulnerable adults have undergone Disclosure and Barring Service (DBS) or equivalent checks at the level appropriate to their role prior to engagement in those duties
- (d) All persons working with children and vulnerable adults receive formal induction training and regular (at least annually) update training on safeguarding