

# OHUA Committee Meeting

29 Nov 2018

7:30 at OUP, Jordon Hill

## Agenda

1. Treasurer onboarding
2. Umpiring charges and umpire payments for non league matches (Mike)
3. Interaction with clubs
4. DBS requirements for umpires and umpire coaches/assessors (Mark)
5. EH registration (Tim)
6. Information & Downloads - website page redesign/simplification (Mark)

Present: Bridget Midwinter, Tim Dudgeon, Mike Vine, Clive Briant, Mark Cumming, James Bartrip, Ellen Schallig, Colin Toms, Hatty Wood.

Apologies: Andy Gwinn

Started at 19:32

## Minutes of previous meeting.

~~[Action - Tim to check that minutes of last meeting and AGM have been uploaded to website] Done.~~

### **Actions from previous meeting.**

Clive was to look into alternative source for umpiring clothing through Jim Patel. Clive needs to get artwork for OHUA logo before he can get a price **[ongoing action]**.

Colin was to look into the process for L2 assessment. This is work in progress. Mike Vince also interested in L2. The process is that the Counties notify SCHUA and then SCHUA pre-screen candidates **[ongoing action]**.

~~Webmaster - Mark has taken over this role.~~

~~Bridget was to add membership types to web site. This has been done.~~

It was agreed that we should create a Job description (primarily a task list) for the umpire developer role that could be given to the clubs.

The minutes were agreed.

## Treasurer onboarding, Umpiring fees charges.

Mike reported that the policy on payments to umpires and fees charged clubs, universities and schools that is on the website is quite out of date. This should be updated annually prior to AGM. The figures that Mike had circulated in advance of the meeting will be used for this year.

SCHUA proposes a fee of £480/team for South and Trysports leagues, subject to further analysis of finances.

Bank mandates to be filled in tonight and given to HSBC. Mike should have access within a week or two. *[Mike has since confirmed that this has happened and he can make bank transactions].*

Mike has spoken with Ashley and now mostly has a good understanding of what is needed as treasurer.

## Proposal to clubs

Clear cases of non-active umpires have been removed from the website.

Proposed membership lists have not yet been sent to clubs. Lesley to send list to clubs in the next week or two. Mark will coordinate with Lesley on the details. **[Action - Mark/Lesley].**

Some clubs have already notified us of their umpire developer:

- Bicester - Rachael Hucker
- OHC - Tim Dudgeon
- Wallingford - Hatty Wood
- Witney - James Bartrip
- *[Note: more recently Katie Sunderland was nominated for Hawks]*

Bridget to talk with Hawks about providing committee member as they have a large number of umpires **[Action - Bridget].**

## 4. DBS checks reqs

Mark asked if there were requirement for DBS checks (e.g. for coaching U18 umpires).

It is understood that there is no formal need for this, but some individuals are undertaking DBS checks to be completely safe.

## EH registration

EH have requested HUAs register with then using the club registration system so that they have an up to date list of contacts at each HUA.

Details for OHUA were filled in after the meeting.

## Info and Download page changes

Mark noted that this page is currently a bit of a mess and proposed changes to simplify this.

Agreed that Mark should go ahead with those changes **[Action - Mark].**

## AOB

Bridget reported that there is SCHUA meeting at Bisham Abbey on 6 Dec at 7pm that would discuss the proposed EH changes to the leagues and umpiring arrangements and requested an OHUA committee member attended as she would primarily be representing SCHUA.

Tim agreed to attend.

There was a misunderstanding with Berks HUA on the proposed changes to league appointments, with a key person in Berks not having being directly notified of the proposed OHUA changes. Actions have been taken to remedy this.

We should consider contacting clubs for a bulk purchase of radios.

Charles Hallows at MCI2 (<http://www.mci2.co.uk/>) might be source of multi-way sets for club use and coaching use.

Colin will buy one 3-way set so that we can investigate how useful they might be. Tim offered to use them at clubs for coaching. [Action - Colin].

This will be Ellen's last committee meeting as she is returning to Netherlands in March.

The committee offered their appreciation and thanks to Ellen for her contribution to OHUA.

Tim will remove Ellen from mailing list [Action - Tim].

Can website be told not to send out emails about payments that are due as umpires are not now expected to pay for membership directly. Mark will talk with Tex [Action - Mark].

There is a problem with life members not completing the GDPR process on the website.

Mark to provide a list of life members separate from regular membership [Action - Mark].

Umpiring panels still need to be reviewed [Action - Mark, Colin to review].

James reported that Wednesday fixtures for the Universities are working OK.

We need to recall how much we charge the universities [Action - Mike to coordinate this].

Meeting closed at 21:11

Next meeting is proposed to be on Tue Jan 22 [Action - Bridget to confirm she can make this date].