

OHUA Committee Meeting

11 Oct 2018

OUP, Jordon Hill

The meeting commenced at 19:38

Present

Bridget Midwinter (chair), Tim Dudgeon (secretary), Colin Toms (coaching), Mark Cumming (youth), Mike Vince (treasurer), Lesley Potter (membership), Clive Briant (appointments).

Apologies

Hatty Wood, James Bartrip

1. AGM minutes

The draft minutes from AGM were examined. Minor updates were made. These should be posted to the web site [**Action: Tim**].

2. Shirt colours

Clive proposed we standardise on colours for OHUA umpires. Whilst this was felt to be a good aim, it was unclear what those colours should be as NPUA and SCHUA use different schemes, and with the possible changes in structure coming from the EH review it was not easy to predict a sensible path. As such it was felt to defer this until the situation was clearer.

Jim Patel indicated that he has a source of shirts at significantly reduced cost. [**Action: Clive will get details from Jim**].

3. Web site

England Hockey is undertaking a review of the options for web based systems for managing umpiring arrangements.

Bridget has seen the one alternative to Tex that is being considered and thinks it looks pretty good. EH will decide on a recommendation in due course.

4. SCHUA representative

Ray Hipkin has agreed to represent OHUA at SCHUA meetings.

5. Level 2

Tim Dudgeon and Mike Corran have been put forward for Level 2 assessment by Oxford HC. Colin will investigate the procedures needed for this [**Action: Colin**]

6. Web master

We have not received any volunteers for this role. Whilst Ashley appears happy to continue to help with questions from the committee he does not want to do this for the broader membership or for other counties.

Mark agreed to look into what is involved here and see if he can handle this role as an interim measure [**Action: Mark**].

7. Newly qualified umpires

The situation with approaching newly qualified umpires was not clear.

It was agreed that only newly qualified umpires associated with an Oxfordshire club should be contacted by us regarding membership.

8. Proposal to clubs

It was agreed that 2 new membership types were needed:

A. Full member - club (for those members nominated and paid by the clubs)

B. Full member - individual (for the small number of members who are not associated with a club)

These need adding to the web site [Action: Bridget].

It was agreed that a job description for the liaison officer at the clubs was needed so that they knew what was expected of them. [Action: ???].

The procedure for notifying the clubs was agreed:

1. We remove all members from the web site who we know are no longer active or who have requested to be removed [Action: Lesley]
2. We notify the clubs of their current members who we believe are still active, and a list of those who we think may be no longer active and should be removed (to happen by mid Nov)
3. Clubs respond to us confirming this list, adding and removing names as they see fit (to happen by Dec 31)
4. We invoice the clubs in January for the agreed member at a flat fee of £10 per member
5. If clubs nominate new members following that they would be due a £10 fee prior to Jan 31 (invoiced at the end of the season), with there being no fee after that date.

In future years this would happen significantly earlier, but the Jan 31 cut-off for fees being due for new members would remain.

Clive would update the list of members who have already paid so try to avoid them paying twice [Action: Clive].

This procedure will be sent to the clubs in the near term so that they are aware of what will happen [Action: Tim].

9. Finance

The origin request for Bridget to be added to the bank mandate this to be updated was lost by the bank, so currently Clive is the only signatory.

Mike needs to be added to the bank mandate as well as Bridget.

Clive will print and sign a new mandate and forward to Bridget, who will sign and then forward to Mike to take to the bank [Action: Clive, Bridget, Mike].

Mike needs to be added to the web site with the necessary privileges [Action: Mark to consult with Ashley on this].

The next meeting was needed in late Nov or early Dec [Action: Tim]

The meeting closed at 21:34