

# OHUA Minutes – 5 Apr 2018

Present: Clive, Lesley, Andy, Bridget, Mark, Tim, James Boylan, Ashely (remote).  
Apologies: Ellen, James Bartrip, Colin.

## 1 Approval of previous Minutes & Matters Arising

Minutes of the last meeting were approved.

## 2. GDPR

Tex Solutions provided us with 4 options for the web site that will provide GDPR compliance with additional levels of functionality.

Tex already started on changes to option 1 (the minimal option to stay compliant).

Option 1: Do bare minimum to become compliant. Cheap. More admin for us to do.

Option 2: Switch to PayAsYouGo HUA system.

Option 3: Standardised GDPR

Option 4: Full Upgrade.

It's understood that option 4 is preferred by Berkshire HUA.

In options 3&4 Tex Solutions will take on responsibility for contacting umpires and clubs which saves us considerable effort.

EH may provide a system in the medium or long term that could replace Tex, but what this would entail and when it would happen is not clear, so we need to continue with Tex at least in the meantime.

One issue that was raised is that EH send info about people who have attended level 1 courses and have given consent to have their details shared with the HUA. That information currently is more than we need. We will NOT be able to enter that information into the web-site on those people's behalf.

We may want to request EH to send less data.

Suggestion: we request EH to send only name, email address, date of course attended. We contact the attendees twice over a period of two months to ask them to join OHUA. If they do not respond then that data is deleted.

Agreed to go with option 4 from Tex. **Action: Ashley will contact Berks to confirm, and then notify Tex.**

### Non Tex systems with GDPR implications

Coaching records: We need a policy for how long these are retained.

Excel spreadsheets used to assist with umpiring appointments.

Payments: bank details are registered into HSBC's systems, with HSBC being responsible for managing this information

Information on umpiring courses sent to us by EH (see above).

### Policies that are needed:

We will need to construct an overarching Data Protection Policy for OHUA, to include aspects such as data usage, data retention, consents etc. Changes to the Constitution will also be required. Review of the Constitution (with BM) to be delayed until there is more clarity over GDPR.

### **3. Berkshire and Appointments**

After May 2018 we propose that each HUA will handle appointments for their clubs and make payments to the HUA for those matches.

Something needs sorting with Bucks as they don't appoint for ladies matches.

Bucks Clubs may need to be divided between OHUA and BHUA.

The web-site currently defines whether appointments are joint or by individual county. This can easily be switched.

Key benefit of these changes is to gain better control over the finances. In particular we would now get payments for the matches that were previously jointly appointed.

**Action: Bridget to propose this change to Berkshire and get their agreement, and then communicate to Trysports and Bucks.**

Discussion on sanctions for clubs not providing umpires. This is especially a problem with some Bucks clubs. Various options regarding penalising those clubs in some way were discussed but there is no obvious solution to this.

Merging the 3 HUAs should also be considered.

**Action: Clive to organise a meeting to discuss the issues with the main stakeholders.**

### **4. Replacement Treasurer**

Ashley will stand down as treasurer at the AGM and we need a replacement.

Request for all to approach people who could be suitable candidates.

Also sound out people for the chair role.

### **5. Next meetings**

Next committee meeting - Doodle poll has been created for w/c May 28

AGM: Wed JUL 11, 7pm at OUP, Jordon Hill.